



Position: Surveyor

Reports to: Surveyor Manager

Essential Functions:

The Surveyor will be responsible for conducting field surveys and related office work for construction with high level of accuracy, ensuring the design criteria is adhered to and well documented.

Responsibilities

- Maintain and verify site control points and benchmarks
- Operate Robotic total stations, GPS, and level instruments to perform required surveys
- Ensure equipment is maintained and calibrated
- Prepare layout data from digital design files
- Perform construction layout work in various stages
- Perform quantity / as built surveys
- Download field survey data and make records ready for processing and documentation
- Work with the Survey office and field personnel.
- Prepare daily work report

Required Knowledge, Skills and Abilities:

- Engineering or min. College level education in Surveying or Geomatics
- Knowledge and experience of survey practices, and standards
- Experience with the operation of robotic total station, GPS, and other survey instrumentation
- Minimum 5 years' experience in surveying for construction (Civil and Structural)
- Basic knowledge and experience of survey data preparation for field surveys/download and process through instrument office software.
- Strong Computer skills and the ability to use AutoCAD, Leica Infinity etc.
- Effective interpersonal and teamwork skills with a high level of dependability.

Working Conditions/ Physical Effort:

Basically, field work is required. Surveyor will need to perform some office duties such as data preparation for field and data download and process data for drawings or calculation as well.