



**Mosaic Transit Constructors (Mosaic) - a consortium comprised of Aecon, Dragados, and Dufferin – is partnering with Metrolinx and Infrastructure Ontario to design, build and maintain the transformative Finch West Light Rail Transit (LRT) system in the City of Toronto.**

**Position:** Scheduler

**Reports to:** Scheduler Lead

**Role Location:** Toronto, ON

**Summary of Position:**

This position reports to the Scheduler Lead. The Scheduler will create and maintain construction schedules based on specific requirements from multiple departments, meet with owners or joint venture partners to develop schedules and assist to set up tasks and sub tasks to ensure satisfactory realization of project contract requirements as scheduled.

**Responsibilities:**

- Ability to populate schedule with resource and cost information.
- Update, maintain and revise monthly and weekly schedules and reports with the construction teams.
- Compare and report on comparisons of monthly schedules:
- Perform any changes, delays and/or accelerations to a specific construction section/WBS.
- Identify warnings and risks to the project for the purpose of mitigating the impact of these risks.
- Analyze monthly schedules and prepare reports for the purpose of dispute resolution issue.
- Interact with project team and task managers to define scope of work to develop and update detailed schedules, cost information and identification of variances from original plan.
- Evaluate project schedule progress and performance and identify developing problem areas.
- Analyze critical path and constraints to determine effect of changes to schedule and recommend work-around.
- Perform other duties as assigned.

**Required Knowledge, Skills and Abilities:**

- 3 or more years' experience in heavy civil or general engineering construction as a scheduler is required.
- Project Controls, Engineering/Procurement/Construction/Systems Scheduling experience required.
- Primavera P6, proficiency in Microsoft Office (Excel, PowerPoint, Word, Outlook) and any other analytical software programs.
- Adaptable and flexible to an ever-changing environment.
- Excellent both oral and written communication skills in English.
- Ability to read and interpret construction drawings.
- Experience in LRT, Railway, Transit and typical linear civil construction projects is an asset.



- Bachelor's Degree in Construction Management or Civil Engineering or any related discipline. PMP, and PSP an asset.
- Ability to work under pressure.
- Ability to sometimes work longer hours to close of the monthly end progress.

We offer a competitive compensation and benefits package in a fast-paced work environment. We are looking for innovative, forward-thinking people who enjoy challenges and want to work on leading-edge infrastructure projects.

To apply for this position, please submit resume online to: [workforce@mosaictransit.com](mailto:workforce@mosaictransit.com).

We thank all applicants for their interest, however, only those selected for further consideration will be contacted.