



Mosaic Transit Constructors (Mosaic) - a consortium comprised of Aecon, Dragados, and Dufferin – is partnering with Metrolinx and Infrastructure Ontario to design, build and maintain the transformative Finch West Light Rail Transit (LRT) system in the City of Toronto.

Position: Project Coordinator - Electrical

Reports to: Superintendent Electrical

Role Location: Toronto, ON

Roles and Responsibilities:

- Assess levels, material quantities, inspections, equipment and ensure requirements are maintained to perform the work.
- Monitor work performance to ensure project rules, procedures, and safety requirements are being followed.
- Advise Superintendent of potential problems, work interferences and schedule difficulties and assist in determining resolutions for electrical.
- Maintain and analyze up-to-date cost reports and submit necessary changes to ensure the project is delivered within budget.
- Work with the contractors and consultants in a professional manner and have the ability to communicate effectively both the concerns and best interests of the project.
- Accurately recognize and document the need for SIs & RFIs and successfully distribute documents to the appropriate parties.
- Identify, draw, and communicate sketch components such as hoisting layouts, form work layouts, and form work detail; recognize and resolve errors, omissions, and conflicts in applicable drawings.
- Organize, direct, and assess subcontractors/vendors as required.
- Organize, attend, and prepare the Minutes of Meeting for the Preconstruction Kick Off meetings with subcontractors/ suppliers.

Qualifications:

- Must have a minimum of 5 years' experience in large complex construction projects.
- Previous experience managing electrical subtrades and construction experience.
- Knowledge of current construction industry practices, specifications and regulations typically obtained through relevant education and experience.
- Electrical Technologist or equivalent experience in electrical design.
- Scheduling experience using P6/MS Project or equivalent.
- Logical approach to problem solving, persuasive powers, ability to motivate.
- Excellent written and oral communication skills.



- Excellent time & project management skills.
- Experience working with MS Office Applications.
- Must have a valid G Driver's license in good standing.

Working Conditions/ Physical Effort:

- Demonstrate and foster a sense of urgency and strong commitment to achieving goals.
- Working from a construction site office.
- Daily exposure to construction environment i.e., heavy equipment, live traffic, and inclement weather.
- Travel to/from/within jobsite(s).
- Flexibility to work nights, overtime, and weekends.

We offer a competitive compensation and benefits package in a fast-paced work environment. We are looking for innovative, forward-thinking people who enjoy challenges and want to work on leading-edge infrastructure projects.

To apply for this position, please submit resume online to: workforce@mosaictransit.com

We thank all applicants for their interest, however, only those selected for further consideration will be contacted.