



**Mosaic Transit Constructor (Mosaic)- a consortium comprised of Aecon, Dragados, and Dufferin- is partnering with Metrolinx and Infrastructure Ontario to design, build and maintain the transformative Finch West Light Rail Transit (LRT) system in the City of Toronto.**

**Position:** Handover Coordinator

**Reports to:** Commissioning Manager

**Role Location:** Toronto, ON

**Summary of Position:**

Reporting to the Commissioning Manager, the Handover Coordinator coordinates with the planning and scheduling department to ensure milestones dates are understood for each turnover and handover area/system.

**Responsibilities**

- Assess Ensures the subcontractor quality and commissioning records, certificates, completion certificates and the documentation for specific systems and buildings/areas are prepared and collated in accordance with project requirements
- Coordinates with the project team for the completion of handover documentation
- Resolves any discrepancies between the completed milestone, quality and commissioning documentation
- Provide turnover and handover progress information and reports as required
- Consider the implications of delays in documentation and bring to the attention of the project team

**Requirements**

- Engineering Degree or Civil Engineering Technologist/Technician Diploma in related field
- 3–5 year experience in handover of infrastructure, LRT/Rail experience preferred

**Working Conditions/Physical Effort**

- Demonstrate and foster a sense of urgency and strong commitment to achieving goals.
- Effectively examines events, issues and problems to generate optimal solutions in a timely manner
- Focused on details, highly organized and works effectively with shifting priorities and rapid change
- Working from a construction site office, work split between in field and desk work
- Daily exposure to construction environment i.e. facilities under construction
- Travel to/from/within jobsite(s)
- Flexibility to work some nights, overtime and weekends
- Must have a valid G Driver's license in good standing.



We offer a competitive compensation and benefits package in a fast-paced work environment. We are looking for innovative, forward-thinking people who enjoy challenges and want to work on a leading-edge infrastructure projects.

We thank all applicants for their interest, however, only those selected for further consideration will be contacted.

To apply for this position, please submit resume online by clicking here: [workforce@mosaictransit.com](mailto:workforce@mosaictransit.com)