



Mosaic Transit Constructors (Mosaic) - a consortium comprised of Aecon, Dragados, and Dufferin – is partnering with Metrolinx and Infrastructure Ontario to design, build and maintain the transformative Finch West Light Rail Transit (LRT) system in the City of Toronto.

Position: Project Coordinator Dry Utilities- Hydro

Reports to: Utility Construction Manager

Role Location: Toronto, ON

Roles and Responsibilities:

- Assess levels, material quantities, inspections, equipment and ensure requirements are maintained to perform the work
- Monitor work performance to ensure project rules, procedures, and safety requirements are being followed
- Advise Superintendent and Utilities Manager of potential problems, work interferences and schedule difficulties and assist in determining resolutions for hydro utilities.
- Maintain and analyze up-to-date cost reports and submit necessary changes to ensure the project is delivered within budget
- Work with the contractors and consultants in a professional manner and have the ability to communicate effectively both the concerns and best interests of the project.
- Accurately recognize and document the need for SIs & RFIs and successfully distribute documents to the appropriate parties.
- Identify, draw, and communicate sketch components such as hoisting layouts, form work layouts, and form work detail; recognize and resolve errors, omissions, and conflicts in applicable drawings
- Organize, direct, and assess subcontractors/vendors as required for hydro utilities.
- Organize, attend and prepare the Minutes of Meeting for the Preconstruction Kick Off meetings with subcontractors/ suppliers.

Qualifications:

- Must have a minimum of 3 years experience working with electrical and hydro dry utilities
- Previous experience managing subtrades and construction experience
- Knowledge of current construction industry practices, specifications and regulations typically obtained through relevant education and experience.
- Civil Engineering Degree or Civil Engineering Technologist/Technician Diploma with related experience
- Experience working with Primavera or MS Project an asset.
- Experience working with Auto and 3D models an asset



- Logical approach to problem solving, persuasive powers, ability to motivate.
- Excellent written and oral communication skills.
- Excellent time & Project Management skills.
- Experience working with MS Office Applications

Working Conditions/ Physical Effort:

- Demonstrate and foster a sense of urgency and strong commitment to achieving goals
- Effectively examines events, issues and problems to generate optimal solutions in a timely manner
- Focused on details, highly organized and works effectively with shifting priorities and rapid change
- Working from a construction site office
- Daily exposure to construction environment i.e. heavy equipment, live traffic and inclement weather
- Travel to/from/within jobsite(s)
- Flexibility to work nights, overtime and weekends
- Must have a valid G Driver's license in good standing

We offer a competitive compensation and benefits package in a fast-paced work environment. We are looking for innovative, forward-thinking people who enjoy challenges and want to work on leading-edge infrastructure projects.

To apply for this position, please submit resume online to: workforce@mosaictransit.com

We thank all applicants for their interest, however, only those selected for further consideration will be contacted.