



Mosaic Transit Constructors (Mosaic) - a consortium comprised of Aecon, Dragados, and Dufferin – is partnering with Metrolinx and Infrastructure Ontario to design, build and maintain the transformative Finch West Light Rail Transit (LRT) system in the City of Toronto.

Position: Construction Coordinator

Reports to: Track Construction Manager

Role Location: Toronto, ON

Essential Functions:

- Undertake technical and feasibility studies
- Ensure compliance in respect of Health and Safety (prevention program) and quality system.
- Ensure compliance with the standards of construction designs, plans and specifications.
- Ensure compliance with the budget of project.
- Ensure that the plans meet the guidelines, the requirement of building codes and other regulations.
- Interact with subcontractors and other members of the engineering.
- Prepare work breakdown structures, quantity takeoffs, and requests for quotes.
- Identify local subcontractors and suppliers, solicit quotes, and prepare comparison sheets.
- Participate in preliminary and final cost estimates.
- Evaluate project risks and mitigation strategies.
- Identify contract document conflicts and recommend solutions.
- Assist the project manager and construction team when help is needed.
- Preparing all the reports, sketches (related with the scope of work) needed in order to fulfill the requirements of the contract or according to the Ontario standards.
- Tracking of progress billing, cost reports, inventory, and quantity tracking.
- Time sheet for T&M works and deliveries.
- Perform all other related tasks that will help complete the project

Qualifications:

Required

- Bachelor's degree in Civil Engineering or all other equivalent training.
- At least Three (3) to five (5) year experience.
- Experience with heavy civil works is vital
- Experience in structural engineering essential
- Good initiative, attention to details.
- Ability to work in a team environment.
- Excellent verbal and written communication skills.
- Excellent MS Excel and MS Word skills, AutoCAD.



Working Conditions/ Physical Effort:

- Able to perform in a fast-paced environment.
- Prolonged sedentary positioning.
- Walking, lifting, equipment operation, etc.
- Moderate physical activities
- Ability to use stairs, ladders and climb over rough terrain.
- Primary work location is the Project site for Mosaic Transit Group.

We offer a competitive compensation and benefits package in a fast-paced work environment. We are looking for innovative, forward-thinking people who enjoy challenges and want to work on leading-edge infrastructure projects.

To apply for this position, please submit resume online to: workforce@mosaictransit.com

We thank all applicants for their interest, however, only those selected for further consideration will be contacted.