



Position: Assistant Superintendent – Civil Works

Reports to: Superintendent

Essential Functions:

- A member of the Project Site Team. Duties include being in charge of all on-site construction activities on a daily basis.
- Take the lead on productivity issues and monitor work performance and efficiency of employees and subcontractors to ensure project plans and schedule are followed and project is executed effectively and within budget.
- Contribute to the development of a construction plan and to manage subcontractor activities.
- Assure construction compliance with design requirements.
- Supervise and coordinate field engineering and construction activities.
- Assure compliance with project construction schedule budgets and assume responsibility for the commissioning of project systems.
- Ensure project materials and workmanship meets the project Quality Standards.
- Ensure the implementation of the Safety Program to create a safe work environment throughout the jobsite and adhere to the safety and record keeping requirements.
- Document and report all injuries.
- Work directly with superintendent to identify and resolve potential problems, work interferences or schedule difficulties while assisting in circumventing/resolving such conflicts.
- Maintain and analyze up-to-date cost reports and submit necessary changes to ensure the project is delivered within budget.
- Perform additional assignments as directed by superiors or as required for successful project completion.

Qualifications:

Required

- Educational and experience requirements include a four-year construction related degree or equivalent combinations of technical training and/or related experience.
- A minimum of five (5) years construction experience in heavy concrete operations in a site supervisory position.
- Ability to evaluate trade performance is essential.
- Advanced knowledge of various construction disciplines, safety regulations, scheduling, cost control, quality control, engineering drawings and other documents.

- Ability to assume responsibility, interface and communicate with others a must.

Working Conditions/ Physical Effort:

- Able to perform in a fast-paced environment.
- Walking, lifting, equipment operation, etc.
- Moderate physical activities.
- Ability to use stairs, ladders and climb over rough terrain.